

# École Parc Élémentaire Fundraising Society Meeting

May 8, 2024 - School Library 8:00 PM

## Attendees

Amanda Shand - Chair

Jasmyne Garbe - Treasurer

Danielle Rusk - Secretary

Tandy Atchison - Principal

Jade Jordan - Assistant Principal

Ralph Sorochan - School Trustee

Jennifer Dechaine - Member

Devon Klein - Member

Genista Garnett - Member

## Absent

Rebecca Millburn - Vice President

Michelle Poitras - Hot Lunch Coordinator

JJ Dechaine - Member

Melanie Redfearn - Member

Amy Archibald - Member

## Call To Order: 7:57 PM

## Additions and Approval of the Agenda

No Additions

Approval of Agenda - Jenn Dechaine 1st, Devon Klein 2nd

## Approval of Minutes

Approval of minutes April 10, 2024 - Jenn Dechaine 1st, Genista Garnett 2nd

## Treasurer's Report: - Jasmyne Garbe - Treasurer

See Report following minutes

- Haven't spent a lot this year so we're in good shape. \$3,00 profit is from hot lunch



### Principals Report: Tandy Atchinson- Principal?

- 1. Movie night **September 20, 2025** thank you for splitting the cost with the school

### Fundraising Reports

#### 1. Spirit Wearl - Danielle Rusk

- a. Reached out to Erin with Enhance it Embroidery, she's really eager to work with us, same clothing options and pricing as our previous vendor. Will have the flyer ready for the kinder open house night to give to our newest grizzly families.

#### 2. Tru Earth - Amanda Shand

- a. Going as usual, have \$70 in our American account that we need to bring into our Canadian account, works out to be about \$100 CAN.

#### 3. Cobs Bread - Amanda Shand

- a. Nothing new to report

### Hot Lunch Report - Amanda Shand on behalf of Michelle Poitras

- 1. Lunchbox currently only has Cosmic Pizza as part of their program for local vendors. However if we provide them with a list of our preferred vendors they will work with the vendors to get them onboard over the summer for us.
- 2. Parents will be able to order months in advance and more than one at a time
- 3. For next year do the big group first (majority of the kids the first day) then the kinder class the next day.
- 4. Vendors to get signed up with us:

|        |               |
|--------|---------------|
| A & W  | Booster Juice |
| Panago | The Venue     |
| Subway | Dairy Queen   |
| Cobbs  |               |

## Green Space Updates - Jennifer Dechaine

1. Pulled out the hoses, have 2 teachers that are willing to run the garden club, it's looking like everything survived so that's good.
2. Make a map this summer of where the flowers are located in the flowerbeds so when we are weeding we don't accidentally pull up plants rather than the weeds.
3. Will reach out to the teachers to see if they want any plants this season or just the seeds.
4. The 2 raised planters in the courtyard are going to need to be replaced this year, they are going to be \$400.00 . It's the same gentleman that built our mud kitchen.
5. Supplies for the gardening club are all in the shed. Don't really think a watering schedule is necessary this year for the summer, can probably manage without one.

**Motion: To use \$60.00 to purchase plants for the beds this year**

**Motion: Approve the \$400.00 cost for the raised planters**

## Playground Expansion Committee Update - Danielle Rusk

1. Still just applying for grants to try and get some funds.
  - a. City of Fort Saskatchewan just posted a link on their website for grants
  - b. Look into seeing if we can do casino coverage if a group is unable to do theirs
  - c. 50/50 draw.

## Movie Night - September 20, 2025 - Amanda Shand

1. Nothing needs to be done right now, we had to provide them with the deposit cheque to secure our booking. Will reach out to the food trucks closer to the date. Look at possibly doing a 50/50 raffle draw then we'd have the platform set up to use for future events/dates.

## Family Halloween Dance - October 25, 2025 - Amanda Shand

1. Look into maybe getting a corporate sponsor for the lighting/food etc.

## Teacher Appreciation - Grizzley Greatness - Amanda Shand & Rebecca Millburn

1. Went over well, do a last call for Grizzley Greatness for the year, ends June 12th

## Teacher Appreciation - Staff Appreciation Lunch- Amanda Shand on behalf of Amy Archibald

1. Good feedback so far from the staff, they are very excited for the lunch on May 28.

## Pantry Items and Co-op funds - Amanda Shand

1. Amanda has been checking in with Sherri periodically to make sure it's good.

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## Casino - May - Amanda Shand on behalf of Melanie Redfearn

1. Coming up quick, we are in need of one volunteer as life happened for one of our volunteers and they can no longer do their shift.

## Questions/ other business:

### Teacher's Stipend - Amanda Shand

1. Look at approving this prior to next year's school year so the teacher's can plan and stock their classrooms over the summer.

**Action: Tandy and Jade to let the teachers know the \$150/teacher stipend has been approved for next year for them.**

**Motion: To approve \$1500 for the teacher's stipend for the 2024-2025 school year.**

## Next Meeting:

June 11 @ 8:00 PM via Zoom

Meeting adjourned - 8:46 PM

## Further Actions:

See items in red

## Motions:

1. *Use \$60.00 from the Green Space Fund to purchase plants for the gardening club for this season.*

Motioned by: Jenn Dechaine

Seconded by : Danielle Rusk

Voted: All in Favour

**MOTION PASSED**

2. *Approve the \$400.00 cost to have the two raised planters in the courtyard rebuilt.*

Motioned by: Jenn Dechaine

Seconded by : Genista Garnett

Voted: All in Favour

**MOTION PASSED**

3. *Approve \$1500 for the teacher's stipend for the 2024/2025 school year.*

Motioned by: Amanda Shand

Seconded by : Jenn Dechaine

Voted: All in Favour

**MOTION PASSED**

## **Ecole Parc Fundraising Society**

### **Treasurer Report**

**5/08/2024**

|   |                        |
|---|------------------------|
| Funds in WIX account:   | <b><u>272.95</u></b>   |
| Funds in PayPal account:  | <b><u>30.17</u></b>    |
| Casino account:   | <b><u>79.19</u></b>    |
| General Account balance 5/08/24:  | 10,079.55              |
| less restricted funds (grants/donations to be used for specific purpose): |                        |
| Greenspace project  | (3,798.19)             |
| monthly food resource budget<br>(from Jacqueline Shotbolt)                | (646.84)               |
|   | (4,445.03)             |
| less outstanding cheques:   |                        |
| #298 - Michelle Poitras (hot lunch labels)                                | (79.66)                |
| #299 - EPE (2024 movie night deposit)                                     | (1,370.05)             |
|   | (1,449.71)             |
| <b>Total Funds available for use:</b>                                     | <b><u>4,567.12</u></b> |
| (Includes wix, paypal, and Casino)  |                        |