



Annual General Meeting Minutes
École Parc Élémentaire
School Council and Fundraising Society
Library
September 11, 2024

Attendance:

Amanda Shand - School Council and Fundraising Society Chair
Danielle Rusk - School Council and Fundraising Society Secretary
Jasmyne Garbe - Fundraising Society Treasurer
Tandy Atchison- École Parc Élémentaire Principle
Shelley Boswell - École Parc Élémentaire Vice Principle
Devon Klein
Genista Garnett

Welcome: Amanda Shand

Land Acknowledgement: Shelly Boswell

Introductions: Amanda Shand and self introductions of the group.

Approval of Agenda: Approved by: Danielle Rusk, Second by Jasmyne Garbe

Approval of September AGM Minutes: Approved by Jasmyne Garbe, Second by Danielle Rusk

Annual report from 2023-2024 - Amanda Shand

School Council accomplishment:

- Casino - great success
- Researching for our new hot lunch program
- Co-hosting the Movie Night
- Dictionaries for the new Kinder families (21)
- Applied for School Council engagement grant which was received and used for production of school contact postcards that were given to our Kinder, Pals and Quest Families
- Continued participation in the City of Fort Sask school composting program.
- Participated in French Immersion review.
- Participated in division annual feedback surveys
- Keep Zen Den stocked
- Keep emergency lunch snacks stocked



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Fundraising initiatives

- Maintained hot lunch program.
- Completed fundraisers throughout the year including; Spirit wear, Write On, True Earth, Cobs, Farms to school
- Provided the teachers with their stipend to stock their classrooms
- Help support the purchase of the agenda's
- Maintained the gardening club
- Created a parent engagement survey this year
- Maintained web page and school council media pages.
- Created and implemented the Grizzly Greatness Program
- Coordinated teacher appreciation lunch and kept Zen Den stocked
- Used donations to keep emergency lunch food for students in need stocked
- Replaced the planter boxes that were vandalized
- Maintained and added to the green space

Financial Statement: Jasmyne Garbe

- Attached at the end of the document
- Casino this year brought us in \$21,891.30 (needs to last till 2028)
- **Two** volunteers for auditing 2023-2024
 - Genista Garnett
 - Amy Arcibald

Fundraising Society Bylaws Review: Amanda Shand

- No changes from last year

Principles Report - Tandy Atchinson

- Shelly is back this year, happy to have her back as well as lost of returning staff came back. Nice to have the consistency with staff, lots of faces that have been here for a while now.
- Last minute shift to the grade 3 class structure, originally was 36 grade three students, dropped to 31 and was able to combine the grade 3 class into one rather than split it with the grade 2's



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Class Structure this year:

2 Kindergarten Classes (16 students each)	2 Grade 1 Classes (23, 25 students)
1 Grade 3 Class (31 students)	1 Grade 4 Class (27 students)
1 Grade 5 Class (26 students)	1 Grade 5/6 Class (25 students)
1 Grade 6 Class (26 students)	

- Positive feedback surrounding Meet the Teacher Night, was nice to do it at the start before school.
- Parent Teacher Interviews will be early this year October 3 and October 8th, the link will be going out Monday for parents to book their times.

Review mandates of School Council and Fundraising Society: Amanda Shand
No changes this year

Overview of Executive Roles and Members At Large: -Amanda Shand

Motion: *To create two new Member At Large Positions:*
Coordinator for Grizzly Greatness
Coordinator for Event Planning

Motioned By: Amanda Shand
Voted: All in Favour

Seconded by: Danielle Rusk

Motion passed

School Council & Fundraising Society Executive Voting:

Chair:

- Chair - Incumbent - Amanda Shand

Vice Chair

- Outgoing: Rebecca Millburn
- Elected in: Devon Klein

Secretary

- Secretary - Incumbent - Danielle Rusk

Treasurer

-Treasurer - Incumbent - Jasmyne Garbe



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Member at Large:

Casino Coordinator - Melanie Redfern
Hot lunch Coordinator - Devon Klein & Genista Garnett
Green Space Coordinator - Jennifer Dechaine
Playground Expansion Chair - Danielle Rusk
Coordinator for Grizzly Greatness: Rebecca Millburn
Coordinator for Event Planning - Rebecca Millburn

Future Meeting Dates: Second Wednesday of the month at 7pm

Wednesday October 9, 2024 (Virtual Meeting)

Wednesday November 27, 2024

December - No meetings

Wednesday January 15, 2024

Wednesday February 15, 2024

Wednesday March 12, 2024

Wednesday April 9, 2024

Wednesday May 14, 2024

Wednesday June 11, 2024

Transfer signing authority - set up by Jasmyne Garbe

Adjourn meeting 8:47 PM



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Ecole Parc Fundraising Society
Statement of Operations
For the year ended August 31, 2024

REVENUE

Fundraising	2,767.28
Donations/Grants	506.19
Hot lunches	12,740.50
Casino	23,387.11
TOTAL REVENUE	<u>39,401.08</u>

EXPENSES

Fundraising	1,876.88
Hot Lunches	8,945.77
Greenspace	506.62
Office/Other Expenses	772.84
Teacher Stipends	1,300.00
Teacher appreciation	670.62
Movie night deposit	1,370.05
Payment fees	773.86
Insurance	623.32
Casino Spending	3,275.46
TOTAL EXPENSES	<u>20,115.42</u>

REVENUE OVER EXPENSES **19,285.66**

General Acct	7,595.80
Casino Funds	21,891.30
Common Shares	320.21
Total	<u>29,807.31</u>

General Bank Account Summary

General Fundraising Funds	4,165.07
Greenspace Project Spending Remaining	3,291.57
Land Based Learning Spending remaining	139.16
Emergency food	646.84
	<u>7,595.80</u>



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Fundraising Summary

	<u>Revenue</u>	<u>Costs</u>	<u>Fundraising profit</u>
Farm to Table	642.50	-	642.50
Grizzly Gear	1,995.00	(1,876.88)	118.12
TruEarth	129.78	-	129.78
Hot lunch	12,740.50	(8,945.77)	3,794.73
	15,507.78	(10,822.65)	4,685.13

Grant Spending - Remaining funds

Greenspace Project

Opening balance	3,798.19
<i>New Garden boxes</i>	(385.00)
<i>Mud kitchen/flowers for garden boxes</i>	(121.62)
	<u>3,291.57</u>

Land Based Learning

Opening balance	139.16
<i>NOT USED</i>	-
	<u>139.16</u>

Emergency food fund (donation)

Opening balance	646.84
<i>NOT USED</i>	-
	<u>646.84</u>

Casino Spending - Remaining funds

Casino account

Opening balance	1,779.65
<i>Reading materials purchased</i>	(1,700.46)
<i>Deposit (tips and advisor payment advance)</i>	1,585.00
<i>Advisor payment</i>	(1,575.00)
<i>Casino unds deposited</i>	21,802.11
	<u>21,891.30</u>