



École Parc Élémentaire Fundraising Society Meeting

January 15, 2025 - School Library & Virtual - 8:00 PM

Attendees

Amanda Shand - Chair

Jennifer Dechaine - Member

Devon Klein - Vice Chair

Jasmyne Garbe - Treasurer

Danielle Rusk - Secretary

Tandy Atchison - Principal

Shelley Boswell - Assistant Principal

Genista Garnett - Hot Lunch Coordinator

Rebecca Millburn - Special Events Coordinator

Ralph SoroChan - School Trustee

Absent

Ralph SoroChan - School Trustee

Melanie Redfearn - Member

Amy Archibald - Member

Call To Order: 7:55 AM

Additions and Approval of the Agenda

No Additions

Approval of Agenda - Danielle Rusk 1st , Jenn Dechaine 2nd

Approval of Minutes

Approval of minutes November 27,2024 -Genista Garnett 1st , Jenn Dechaine 2nd

Treasurer's Report: - Jasmyne Garbe - Treasurer

See Report following minutes

1. Bank Account is inflated with the hot lunch revenue as parents are allowed to order in advance.
2. \$1500 in profits so far from the hot lunch program
3. AGLC report has been submitted and the Annual Society Return is still to be submitted

Principals Report: Tandy Atchison- Principal

1. Looking to purchase agendas again for Grades 1-5 students for the next school year. Would like to split the cost again with the School Council. Looking at approximately \$801.00 cost total.

Motion to help cover the cost of the agendas for the 2025-2026 school year

Fundraising Reports

1. Spirit Wear - Danielle Rusk
 - a. Everything went well, looking at running another one in the Spring to catch those that missed out on the Winter one. Offer the same items except instead of touques maybe do shorts for the summer?
2. Tru Earth - Amanda Shand
 - a. Sale right now will get more information to send out to our parents
3. Cobs Bread - Amanda Shand
 - a. Have been trying to get in touch with the owner, haven't been paying us any of the money raised, not sure if they even want to support the program anymore - Genista will reach out as she deals with them through Hot Lunch

Hot Lunch Report - Genista Garnett

1. Been really good so far with the new platform
2. Wondering if we can EFT to pay the hot lunch vendors to make things easier
3. Will reach out to LunchBox to make sure we have no outstanding business with them.

Motion to use EFT as a form of payment for any vendors that are willing to accept payment that way.

Motion Devon to be reimbursed for the labels for the hot lunch program

Staff Luncheon - Amanda Shand

1. Ramadan won't be an issue this year. Looking at May or June, have used The Venue in the previous years but they are relocating to St. Albert. Would there be extra fees for them to come cater to Fort Saskatchewan. Staff Count: 36
2. Devon will spearhead

Green Space Updates - Jennifer Dechaine

1. Need to restock the mud kitchen with supplies, will check Twice but Nice, Hodge Podge Lodge in Sherwood Park

Motion to restock the mud kitchen materials

Playground Expansion Committee Update - Danielle Rusk

1. Was brought forward by a parent that this project is perhaps no longer a need and it's a rather large scale project to undertake with the small committee group we have. Instead of trying to expand the playground we have now, look at maybe enhancing the one EPE currently has.

Motion to invest some of the casino funds towards a playground enhancement fund

Student Engagement & Prize Funding - Amanda Shand/ Rebecca Millburn

1. Tandy will take back to the staff for prize ideas

Teacher Appreciation - Grizzly Greatness - Amanda Shand & Rebecca Milburn

1. Updated link for this school year and to include student nominations as well

Pantry Items and Co-op funds - Amanda Shand

1. Hasn't talked to Sherri about it lately to see if it's still good, students haven't seemed to be using it as much.

Zen Den - Jennifer Dechaine

1. Needs to be completely re-stocked the staff thoroughly enjoyed the treats that were previously stocked with.

Motion: To spend \$200.00 to re-strock the Zen Den

Questions/ other business:

- None -

Next Meeting:

February 12, 2025, @ 8:00 PM in School Library

Meeting adjourned - 9:00 PM

Further Actions:

See items in red

Motions:

1. *For any vendors that are willing to accept payment via EFT , will do 2 signing authorities on the back up for financial records.*

Motioned by: Devon Klein

Seconded by : Genista Garnett

Voted: All in Favour

MOTION PASSED

2. *Devon to be reimbursed \$20.99 for labels purchased for the hot lunch program.*

Motioned by: Devon Klein

Seconded by : Jasmyne Garbe

Voted: All in Favour

MOTION PASSED

3. *Fundraising Society to help cover the cost of the agendas for the 2025/2026 school year for grades 1-5*

Motioned by: Jenn Dechaine

Seconded by : Devon Klein

Voted: All in Favour

MOTION PASSED

Motions Continued:

4. *Invest some of the casino revenue towards a playground enhancement fund.*

Motioned by: Jennifer Dechaine

Seconded by : Danielle Rusk

Voted: All in Favour

MOTION PASSED

5. *Invest some of the casino revenue towards a playground enhancement fund.*

Motioned by: Jennifer Dechaine

Seconded by : Danielle Rusk

Voted: All in Favour

MOTION PASSED

6. *Spend \$100.00 to restock the mud kitchen materials*

Motioned by: Jennifer Dechaine

Seconded by : Danielle Rusk

Voted: All in Favour

MOTION PASSED

7. *Spend \$200 on food and beverages to stock back up the Zen Den*

Motioned by: Jennifer Dechaine

Seconded by : Genista Garnett

Voted: All in Favour

MOTION PASSED

Ecole Parc Fundraising Society

Treasurer Report

1/15/2025

Casino account balance 1/15/25:	<u>21,891.30</u> (no change)
WIX account balance 1/15/25	-
Paypal account balance 1/15/25::	-
General Account balance 1/15/25:	10,893.36
less restricted funds (grants/donations to be used for specific purpose):	
Greenspace project	(3,102.86)
Land based learning	(139.16)
monthly food resource budget	<u>(646.84)</u>
(from Jacqueline Shotbolt)	(3,888.86)
less outstanding cheques:	
N/A	-
<i>Plus pending deposits:</i>	
N/A	-
Total General Funds available for use:	<u>7,004.50</u>

NOTE: Bank balance is inflated due to monies received for hot lunch orders up to June. Vendors still need to be paid as the hot lunches come up.